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ANSWERS TO YOUR QUESTIONS

Who should enroll in the program?

This program is for you if you have:

- The ability to work with people
- The ability to meet the needs of others
- The ability to cooperate with others
- Developed a sense of responsibility
- Good health and a dynamic personality.

What is the program like in general?

The *Health Care Aide* program trains health care workers to have the ability to work efficiently in various health care settings and to have the necessary skills to engage in interpersonal relationships. Students can take the program within a 7 to 18 months period and includes a clinical practice experience upon successful completion of all theory courses. In general, the program targets classroom learning with skills lab sessions where students can apply the knowledge and skills learned in the theory courses. In addition, students benefit from the presence of invited guests and visit various health care establishments.

What are the employment prospects?

The certificate program will prepare a health care worker who, under the supervision of a registered nurse, assists hospital patients, personal care home residents, or home care clients with meeting physical, emotional, social and spiritual needs. Through theory classes, skills lab, home visits and clinical experience, the program will provide students with the knowledge and skills needed to meet the needs of clients and to assist them with activities of daily living.

How do I apply for the program?

Applicants must fill out a program application form obtained from the Registrar's Office and forward it to the following address: Registrar's Office, Collège universitaire de Saint-Boniface, 200, de la Cathédrale Avenue, Winnipeg, Manitoba R2H 0H7. Applicant's official high school transcript and the required application fee (\$60 for Canadian citizens and Permanent Residents and \$90 for international students) must be submitted with the completed program application form. This form is available on the following website: www.cusb.ca.

What is the program content?

Please check the next section for the answer to this question. For more information please contact:

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École technique et professionnelle
Collège universitaire de Saint-Boniface
200, de la Cathédrale Avenue
Winnipeg, Manitoba R2H 0H7

Telephone: (204) 233-0210, ext. 341
Toll-free number: 1-888-233-5112, ext. 341
sritchot@ustboniface.mb.ca
www.cusb.ca

PROGRAM CONTENT

Program options

1. Full-time program

Students can take the Health Care Aide program within a seven-month period starting in September and ending in March with a clinical practice experience in a health care establishment. Classes are held Monday to Friday from 9 a.m. to 4 p.m. at the Collège universitaire de Saint-Boniface.

2. Part-time program

Students can take the *Health Care Aide* program within a nine-month period starting in September and ending in May with a clinical practice experience in a health care setting. Classes are generally held two evenings a week and on a few weekends at the Collège universitaire de Saint-Boniface.

3. Distance delivery

Through the distance delivery option, the students can take the *Health Care Aide* program within a nine-month period starting in September and ending in May with a clinical practice experience in a health care setting. Classes are generally held 2 evenings a week and on a few weekends. The distance courses are offered to all DSFM secondary schools with some clinical courses offered on-site at the Collège universitaire de Saint-Boniface.

Entrance requirements

Candidates must meet the following requirements:

- A - Manitoba high school or equivalent
OR
- B - Mature student status
OR
- C - Grade 11 or Grade 12 student (**special admission requirements**)
- D - Fluency in written and spoken French and English is **essential** for studying the program content, communicating with members of the health care team and clinical practice experience.

The École technique et professionnelle requires that all applicants (except for the Grade 11 and Grade 12 DSFM students) submit to the linguistic profile in French prior to the beginning of the program.

The international clientele must also submit to the linguistic profile in English. The linguistic profile in English determines whether the course *SS-101 English for Health Care Aides* must be taken for successful completion of the *Health Care Aide Certificate* program.

- E - Health care workers must be able, physically and emotionally, to perform certain tasks such as how to assist clients safely and how to intervene when disruptive behavior is exhibited by others. The École technique et professionnelle reserves the right to require a medical certificate due to the physical and emotional requirements of the health care aide profession.
- F - All candidates must have current immunization status as defined by the requirements of the Regional Health Authority prior to clinical practice. **THE CURRENT IMMUNIZATION RECORD MUST BE SUBMITTED TO THE ETP'S ADMINISTRATIVE OFFICE UPON REGISTRATION FOR THE PROGRAM.**
- G - Applicants may also be required to participate in an individual interview in order to determine their general aptitudes.
- H - **Upon registration**, candidates must submit a CPR Certificate Level B and prior to clinical placement, a Non-violent Crisis Intervention Certificate. Candidates are responsible for the fees related to both certificates. These fees are approximately \$80.00. Candidates must also submit the original copy of their Criminal Record Check and their verification of the Manitoba Child Abuse Registry.

Program Structure

The program consists of thirteen (13) required courses:

- Twelve (12) theory courses for a total of 382 hours
- One (1) clinical practice course for a total of 240 hours.

Upon registration, candidates must submit a CPR Certificate Level B and a Current Immunization Record to the administrative office of the École technique et professionnelle.

All theory and clinical practice requirements are the same regardless of where the program is delivered.

The **SS-101 English for Health Care Aides** course will be offered from September to December.

Students are eligible for clinical practice after successfully completing all theory courses. Clinical practice is held in a health care establishment.

The theory courses and the clinical practice experience of the *Health Care Aide* program must be completed within an 18-month period. Upon successful completion of theory courses and clinical practice, students will receive the *Health Care Aide Certificate*.

LIST OF COURSES

General description

Through the theory courses, students learn the role of health care aides as well as the skills, knowledge and responsibilities associated with the profession. Certain courses provide a theoretical base in interpersonal relationships, growth and development, gerontological care and home care. Students will learn to assist clients in a health care facility or home with activities of daily living and the maintenance of their independence. Students will also be able to practice learned theory in a laboratory setting. Students are eligible to take the clinical practice **SS-302 Health Care Aide Clinical Experience** after successfully completing all theory courses.

Required courses

SS-101	English for Health Care Aides	60 hours
SS-104	Health Care Delivery	30 hours
SS-105	Growth and Development	20 hours
SS-106	Introduction to Gerontology	40 hours
SS-107	Safety in Health Care Settings	30 hours
SS-108	Activities of Daily Living Part I	50 hours
SS-201	Interpersonal Relationships.....	40 hours
SS-202	Long-Term Care.....	30 hours
SS-203	Activities of Daily Living Part II	40 hours
SS-301	Caring for Clients in the Community.....	20 hours
	CPR Certificate Level B	app. 8 hours
	Non-violent Crisis Intervention Certificate	app.14 hours

Theory courses (total number of hours): 382 hours

SS-302 Health Care Aide Clinical Experience (240 hours)

Note: The *Health Care Aide* program and its courses are subject to change.